



Standards of Conduct and Ethics Policy Acknowledgement Statement

I acknowledge that I have received a copy of the Department of Juvenile Justice Standards of Conduct and Ethics policy.

I understand that:

- I am responsible for reading and complying with the policy, which establishes general guidelines for standards of conduct and ethics;
- I am expected to adhere to the highest moral and ethical standards for business and personal conduct;
- I am personally responsible and accountable for my actions and should avoid any activity or behavior that may hinder my ability to perform Department responsibilities in a professional manner;
- I am required to report any violations or suspected violations of this policy to a supervisor within my chain of command or to the Department Ethics Officer;
- I should direct any questions concerning this policy to my supervisor or to the Department Ethics Officer; and
- Violations of this policy may result in disciplinary action, up to and including dismissal from employment.
- Criminal activity (to include theft, assault and sex-related behaviors), may be subject to prosecution.

Employee (*Print Name*)

Witness (*Print Name*)

Employee's Signature

Witness's Signature

Date

Date