

GEORGIA DEPARTMENT OF JUVENILE JUSTICE	Transmittal # 15-12	Policy #7.20
Applicability: {x} All DJJ Staff {x} Administration {x} Community Services {x} Secure Facilities (RYDCs & YDCs)	Related Standards & References: ACA Standards: 4-JCF-1A-07, 4-JCF-1B-04 & 05, 4-JCF-4C-62, 3-JCF-1A-04-2, 3-JCF-4B-03,04 & 05	
Chapter 7: PHYSICAL PLANT	Effective Date: 10/5/15 Scheduled Review Date: 10/5/16	
Subject: WASTE DISPOSAL & PEST CONTROL	Replaces: 3/15/12 Division of Secure Facilities	
Attachments: None.	APPROVED:  <hr/> Avery D. Niles, Commissioner	

I. POLICY:

Every Department of Juvenile Justice (DJJ) locations shall provide for adequate disposal of waste and control of pests and vermin.

II. DEFINITIONS:

Biohazard: A biological or chemical substance or situation that is dangerous to human beings and the environment

DJJ Locations: For the purpose of this policy, this will include secure facilities, community services offices and central office.

III. PROCEDURES:

A. Waste Disposal:

1. All DJJ locations will have a program of waste disposal through municipal service or private contract.
2. All DJJ locations will have a program of biohazard waste disposal through a private contract through approved State Purchasing practices.
3. All DJJ locations will collect, store and dispose of liquid and solid waste in a manner that will protect the health and sanitation of the staff and which meets applicable federal, state, and local health and sanitation codes.
4. When feasible, all DJJ locations will implement strategies that promote recycling, energy and water conservation, pollution reduction and utilization of renewable energy alternatives.

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5. Staff and youth will have available adequate containers for the collection of waste and, where applicable, recycled materials. All waste containers will be covered, except for the individual small wastebaskets in offices.
6. Trash/refuse receptacles made of non-combustible material will be placed at accessible locations throughout the DJJ locations and are emptied at least daily.
7. Facility inspections will be conducted in accordance with DJJ 8.4 Inspections.

B. Control of Pests and Vermin:

1. DJJ locations will have a system for the prevention and control of pests and vermin.
2. When necessary to clean or treat for pests or vermin, DJJ locations will use licensed pest control professionals.
3. Staffs who notice signs of pests or vermin will notify the facility or program Director or designee for appropriate follow-up.

IV. LOCAL OPERATING PROCEDURES REQUIRED: YES