I. POLICY:

The Department of Juvenile Justice-Georgia Preparatory Academy (DJJ-GPA) shall provide and adhere to the curriculum and instructional standards of the Georgia Department of Education and the Technical College System of Georgia (TCSG).

II. DEFINITIONS:

Adult Education Program (Pathway to Success): A three part program which includes Adult Basic Education (0-5.9), Pre-GED (6.0-8.9), and GED (9.0-12.9), scores measured by the TABE test.

Career Technical and Agricultural Education (CTAE): CTAE provides programs to prepare students for the workplace.

Connections Graduate Program (CGP): This program provides students who have earned a high school diploma or GED the opportunity to gain marketable skills they need for employment.

Curriculum Map: An outline of the content a teacher should teach each nine-weeks throughout the school year.

General Educational Development (GED): A program of study which culminates in the taking of four (4) subject area tests, which when passed, certifies that the taker has high school level academic skills.
**Georgia Standards of Excellence**: Provides a consistent framework in English Language Arts, Mathematics, Science, and Social Studies to prepare students for success in college and/or the 21st century workplace.

**Student Learning Module**: Individual subject area tasks that RYDC students complete. The tasks are aligned to the standards of their grade level or course.

### III. PROCEDURES:

A. The DJJ school system is comprised of three programs: Academic/CTAE (Georgia Preparatory Academy), Adult Education Program (Pathway to Success), and the Connections Graduate Program (CGP).

B. All DJJ-GPA schools will use a curriculum aligned with the Georgia Standards of Excellence.
   1. DJJ-GPA courses will be numbered according to the Georgia Department of Education’s list of state-funded courses.
   2. Each teacher will develop a daily lesson plan. The lesson plans will be approved on a weekly basis by the Lead Teacher, Education Supervisor, or Principal.

C. All grades 6-12 teacher classroom activities will be outlined based on the provided instructional framework.

D. Education Curriculum Specialists will develop and revise Student Learning Modules for the core academic subjects and provide training on the use of the modules as a support for RYDC teachers.

E. Education Curriculum Specialists will create curriculum maps aligned to the Georgia Department of Education curriculum and provide training on the use of curriculum maps for instructional planning for the YDC teachers.

F. Character education will be integrated into the Health and Social Skills curriculum.

G. DJJ schools will provide students career education and CTAE opportunities.

H. Students in need of remediation are identified and provided services through the after school/Saturday school Title 1 tutorial program.

I. At any time after enrollment, students may request entry into the Adult Education program (Pathway to Success). Professional School Counselors will assist them in this process. To gain entry into the program the following criteria must be met:
   1. The student must be 16 years of age.
2. Students interested in the Adult Education Program must take the TABE locator to determine which TABE test (Levels E, M, D, or A) is appropriate to administer.

3. Adult Education Program placement is determined by the TABE test results.

4. Students age 16-17 must have parental consent (Attachment A). In cases where written consent cannot be obtained, verbal consent will be acceptable when it is documented and witnessed by two staff members.

5. Have a signed Adult Education Program Admission Form (Attachment B).

6. If a student enters the Adult Education Program, he/she will be withdrawn from the 6-12 curriculum. A withdrawal form must be submitted when the student applies for testing.

7. An Education Curriculum Specialist for Special Education must approve all Adult Education Admission forms for students with disabilities who wish to revoke services and enter the Adult Education Program.

J. Students are admitted to the CGP in YDCs when they have attained their high school diploma, or GED diploma.

K. Post secondary options may be available to graduates who meet admissions criteria.

IV. LOCAL OPERATING PROCEDURES REQUIRED: NO