

GEORGIA DEPARTMENT OF JUVENILE JUSTICE	Transmittal # 16-3	Policy #13.10
Applicability: <input type="checkbox"/> All DJJ Staff <input checked="" type="checkbox"/> Administration <input type="checkbox"/> Community Services <input checked="" type="checkbox"/> Secure Facilities	Related Standards & References: ACA Standards: 3-JDF-5C-04-4, 3-JDF-5C-04-3. 4-JCF-5D-01, 4-JCF-5D-02, 4-JCF-5D-05, 4-JCF-5D-06, 4-JCF-5D-10	
Chapter 13: EDUCATIONAL SERVICES	Effective Date: 2/9/16 Scheduled Review Date: 2/9/17	
Subject: CURRICULUM AND INSTRUCTION	Replaces: 1/15/14 APPROVED:	
Attachments: A. GED Parental Consent Form B. GED Program Admission Form C. Adult Basic Education /GED Program Manual	 <hr/> Avery D. Niles, Commissioner	

I. POLICY:

The Department of Juvenile Justice School District-Georgia Preparatory Academy shall provide and adhere to the curriculum and instructional standards of the Georgia Department of Education.

II. DEFINITIONS:

Career Technical and Agricultural Education (CTAE): CTAE provides programs to prepare students for the workplace.

Curriculum Frameworks: Models of instruction designed to support teachers in the implementation of standards.

Curriculum Map: An outline of the content a teacher should teach each nine-weeks throughout the school year.

General Educational Development Tests (GED): GED tests are a group of 4 subject tests, when passed, certify that the taker has high school level academic skills.

Georgia Performance Standards (GPS): An identification of the competencies and instructional objectives to be achieved by subject area and grade level throughout the K-12 instructional program. The GPS objectives are approved by the State Board of Education. (<http://www.georgiastandards.org>)

Georgia Standards of Excellence: Provides a consistent framework in English Language Arts and Mathematics to prepare students for success in college and or the 21st century workplace.

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Graduate Education Program (GEP): This program provides students, who have earned a high school diploma or GED, the opportunity to gain marketable skills they need for employment.

Student Learning Module: Individual subject area tasks that RYDC students complete. The tasks are aligned to the standards of their grade level or course.

III. PROCEDURES:

- A. The DJJ school system is comprised of three programs: Academic/CTAE (Georgia Preparatory Academy), Adult Basic Education Program (GED), and the Graduate Education Program (GEP).
- B. All DJJ-GPA schools will use a curriculum aligned with the Georgia Standards of Excellence and Georgia Performance Standards.
 1. DJJ-GPA courses will be numbered according to the Georgia Department of Education's list of state funded courses.
 2. DJJ-GPA will adopt textbooks according to State-mandated guidelines.
 3. Each teacher will develop a daily lesson plan. The lesson plans will be approved on a weekly basis by the Lead Teacher, Education Supervisor, or Principal.
- C. All teacher classroom activities will be outlined based on the provided instructional framework.
- D. Education Curriculum Specialists will develop and revise Student Learning Modules for the core academic subjects and provide training on the use of the modules as a support for RYDC teachers.
- E. Education Curriculum Specialist will create curriculum maps aligned to the Georgia Department of Education curriculum and provide training on the use of curriculum maps for instructional planning for the YDC teachers.
- F. Character education will be integrated into the Health and Social Skills curriculum.
- G. DJJ schools will provide students career education and CTAE opportunities.
- H. At any time after enrollment, students may request entry into the GED program. Education staff will assist them in this process. To gain entry into the program, the student must:
 1. Be 16 years of age. Students age 16-17 must have parental consent (Attachment A).

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2. Make a qualifying score on the TABE Level D or A test (9.0 in math and reading to be admitted to GED, or 6.0 in math and reading to be admitted to Pre-GED.)
 3. Have a signed GED Program Admission Form (Attachment B).
 4. If a student enters the Adult Basic Education Program (GED), he will be withdrawn from the high school curriculum and removed from the special education program, if applicable.
- I. Students are admitted to the GEP in YDCs when they have attained their high school diploma, transitional diploma, or GED.
 - J. Post secondary options may be available to graduates who meet admissions criteria.

IV. LOCAL OPERATING PROCEDURES REQUIRED: NO