

<p align="center">GEORGIA DEPARTMENT OF JUVENILE JUSTICE</p>	<p align="center">Transmittal # 18-10</p>	<p align="center">Policy # 20.6</p>
<p>Applicability: { } All DJJ Staff {x} Administration {x} Community Services { } Secure Facilities</p>	<p>Related Standards & References: Juvenile Justice Detention Prevention Act 1970 O.C.G.A. §15-11-504</p>	
<p>Chapter 20: CASE MANAGEMENT</p>	<p>Effective Date: 6/11/18 Scheduled Review: 6/11/19</p>	
<p>Subject: STATUS OFFENDER/CHINS AND JAIL MONITORING</p>	<p>Replaces: 06/20/17 Division of Community Services</p>	
<p>Attachments: A - Annual Jail Monitoring Report B - Court Holding Report</p>	<p>APPROVED:  _____ Avery D. Niles, Commissioner</p>	

I. POLICY:

The Department of Juvenile Justice shall work cooperatively with the Criminal Justice Coordinating Council in their provision of detention by monitoring, reporting, and remedying violations of state law and federal regulation.

II. DEFINITIONS:

Detention: The placement of a youth in a secure facility (e.g., RYDC, YDC, county jail, etc.) pending adjudication.

Adult Jail: A secured locked facility to detain adults charged with violating criminal law that are also pending trial or convicted adult criminal offenders sentenced to serve up to one year in detention. This facility may be operated by a municipality (city) or local county Sheriff’s office.

Adult Lock up: A secured locked facility generally operated by a municipal or police facility of a temporary nature (non-residential) and does not hold detainees after they have been formally charged.

Sight and sound separation: Physical or sustained sight and/or sound contact that must not be made between a juvenile offender and incarcerated adults, including inmate trustees, while in detention at an adult jail or lock up facility.

Sight contact: Clear visual contact between incarcerated adults and juveniles within close proximity to each other.

Sound contact: Direct oral communication between incarcerated adults and juvenile offenders.

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Status Offender/CHINS youth (Children in need of Services): For the purpose of this policy, a child detained by the Juvenile Court to be in need of care, guidance, counseling, structure, supervision, treatment, or rehabilitation.

Court Holding Facility: A court holding facility is defined as a secure facility, other than an adult jail or adult lockup, that is used to temporarily detain persons immediately before or after detention hearings.

III. PROCEDURES:

- A. Department staff will provide any requested data from the Juvenile Tracking System (JTS) needed for the Criminal Justice Coordinating Council to conduct status offender/CHINS monitoring.
- B. The Juvenile Program Manager (JPM) will ensure that the following is completed in regards to the monitoring of jails in their area:
 1. All juveniles that are charged with a status offense/CHINS or delinquent offense that are held or detained in a Georgia adult locked detention facility (excluding those youth who are charged as adults) will be reported monthly using the on-line Monthly Jail Monitoring Report found at
 - a) <http://surveys.cjcc.ga.gov/mrIWeb/mrIWeb.dll?I.Project=JAILMONITORINGREPORTCORRECTED>
 - b) A determination of whether sight and sound separation was provided during the detention period of the juvenile will be included.
 2. An Annual Jail Monitoring Report (Attachment A) will be completed for Georgia adult detention facilities that temporarily hold or detain juveniles for status offenses/CHINS or delinquent offenses.
 - a) A determination of whether the adult detention facility provides sight and sound separation, sight separation only, sound separation only, or no separation at all will be included.
 - b) The Annual Jail Monitoring Report will be submitted to jail.reports@dji.state.ga.us. The report (Attachment A) will cover the dates of October 1st through September 30th and must be submitted by November 30th of each calendar year.
 3. A Court Holding Report (Attachment B) will be completed at a minimum of once every 3 years for Georgia court holding cells and facilities that temporarily hold or detain juveniles for status offenses/CHINS or delinquent offenses.

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- a) A determination of whether the court holding cell provides sight and sound separation, sight separation only, sound separation only, or no separation at all will be included.

LOCAL OPERATING PROCEDURES REQUIRED: NO