

Georgia DJJ Task Force Governance Committee Bylaws

Mission

The purpose of the Governance Committee is to ensure that the Task Force operates at the maximum level of efficiency. The Governance Committee will inform policy development, recruitment strategies, training programs, monitoring of Task Force activities, and evaluation of Task Force subgroup performance.

Responsibilities

The Governance Committee will be operated as the Georgia DJJ Reentry Task Force Board of Directors consisting of two members of each task force subgroup. The Board of Directors will oversee:

1. Develop a set of Governance Committee bylaws to be reviewed/revise annually
2. Development of governance policies and procedures
3. Along with the DJJ Reentry Oversight Committee-ROC assist with the review and revision to the DJJ Strategic Plan for Reentry annually
4. Along with the DJJ Reentry Oversight Committee-ROC assist with the development/revision of pertinent reentry policies
5. Recruitment of Task Force members
6. Orientation and training programs for new Task Force members
7. Guiding collaborative submissions for private and public grant solicitations within the Reentry Task Force
8. Maintaining a Task Force performance dashboard

Governance Committee Guidelines

The Governance Committee will ensure that bylaws are created reviewed annually which define:

1. The roles and responsibilities of the Task Force
2. Responsibilities of Task Force Officers and Members
3. Procedures for addressing conflicts of interest
4. Appointment of Governance Board of Directors

Recruitment & Selection

The Governance Committee Chair and Co-chair will ensure that:

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1. The committee does not fall below the number of directors required by the bylaws;
2. Directors appointed to the board understand and agree with the mission of the Task Force and the responsibilities for the Board of Directors;
3. Directors appointed to the committee understand and agree to the time and participation requirements of Board members;
4. Elections and appointments to the Board will comply with bylaws of the Governance Committee

Evaluation

The Governance Committee will ensure that the Board and its subcommittees work toward the completion of established outcomes

Governance Committee Accountability

The Governance Committee is accountable to the Reentry Task Force for the following:

1. Drafting governance policies
2. Creation and annual report reflecting Task Force activity
3. Annual SWOT analysis
4. Ongoing recruitment of members who can augment the strengths and build on the weaknesses as determined by the SWOT analysis
5. Building capacity within the Task Force Subgroups when appropriate
6. Professional development of Governance Committee members as appropriate
7. Monitoring the attendance and contribution of Task Force members
8. Keeping records of recruitment history
9. Retaining records on recruitment and performance