

L. Gale Buckner / Commissioner



DEPARTMENT OF JUVENILE JUSTICE

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404-508-6500 FAX: 404-508-7340

DJJ Directive #12-06

Subject: Program Evaluations

Effective Date: 5/20/12

Approved: _____

L. Gale Buckner, Commissioner

APPLICABILITY:

All secure facilities staff and the Office of Continuous Improvement

DIRECTIVE:

- A. The Director of the Office of Continuous Improvement (OCI) or designee will document the results of an on-site evaluation in a written report of findings within 10 business days following the site visit.
- B. When OCI reverses an on-site evaluation, the Director of OCI will ensure the report of findings is amended accordingly and reissued within 15 business days of receipt of the appeal.
- C. When OCI does not reverse an on-site evaluation, the Director of OCI will submit the appeal information and OCI's response to the appeal to the Commissioner and the Deputy Commissioner for the area of appeal within 15 business days of receipt of the appeal.

INSTRUCTIONS:

DJJ Policy Manual

Place this directive behind DJJ 21.1, Program Evaluations and print the policy.