



**DEPARTMENT OF JUVENILE JUSTICE**

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**DJJ Directive # 14-01**

**Subject: DJJ 8.5 Special Incident and Child Abuse Reporting**

**Effective Date: 1/1/14**

**Approved:**

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Avery D. Niles, Commissioner

**APPLICABILITY:**

All DJJ Staff, Administration, Community Services and Secured Facilities (RYDC's and YDC's)

**PURPOSE**

This directive updates policy to make requirements congruent with changes to field practice. The first update eliminates the requirement that a licensed mental health professional completes PREA-related behavioral health evaluations for the following codes, (PY1, PY2, PY3, PS1, PS2, PS3 and PS4). PREA-related Behavioral Evaluations may be completed by qualified mental health professionals.

The second update serves to amend the previously signed Directive 13-02 effective February 1, 2013 and moves to replace language of "Principal Investigator" with "OI Field Supervisor". These corrections are found in page 5 (Section III, Letter A, Item 3) and page 21 (Section VIII Letter D). This directive also seeks to eliminate SIR code "PY5". These corrections are found on page 5 (Section III, Item 3, bullet 9<sup>th</sup>) and page 21 (Section VIII, Item 3 Directive 12-19 effective 12/10/12) of this policy; DJJ 8.5 Special Incident and Child Abuse Reporting.

**DIRECTIVE:**

**Section IV, letter E:**

**The following codes currently listed under Section IV, letter E, are to be deleted and included in Section IV, letter D.**

- Youth-on-youth sexual penetration on DDJ property (Code PY1);
- Youth-on-youth sexual contact on DJJ property (Code PY2);
- Youth-on-youth sexual harassment on DJJ property (Code PY3);
- Staff-on-youth sexual penetration (Code PS1 );
- Staff-on-youth sexual contact (Code PS2);
- Staff-on-youth indecent exposure (Code PS3);

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- Staff-on-youth voyeurism (Code PS4);

**The paragraph under letter E will be deleted and the following paragraph will be included under letter D.**

The evaluation will only address the youth's current mental status. The **QMHP** will document all other clinical issues or concerns for youth on the mental health caseload in a crisis management progress note in JTS.

For youth who are not on the mental health caseload, the **QMHP** will generate a referral for a Mental Health Assessment. Mental health staff will provide appropriate follow-up care and treatment.

**INSTRUCTIONS:**  
**DJJ Policy Manual**

**Place this directive behind DJJ 8.5, Special Incident and Child Abuse Reporting**