

Garland R. Hunt, Esq. / Commissioner



DEPARTMENT OF JUVENILE JUSTICE

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November 10, 2010

TRANSMITTAL #10-17

TO: Mable Wheeler, Director, Crisp RYDC

FROM: Garland R. Hunt, Esq. *Garland R. Hunt*
Commissioner

RE: Safe Crisis Management Implementation

Congratulations to you and your staff on meeting your training goals for Safe Crisis Management.

Your facility is now authorized to implement Safe Crisis Management on November 22, 2010.

As of November 22, 2010, the Safe Crisis Management policies and procedures will be used to guide staff in their positive approach to building healthy relationships including effective communication, making empathetic connections, and establishing a structured, consistent environment. You must have necessary local operating procedures in place for these policies dated for November 22, 2010. The Safe Crisis Management policies include:

- DJJ 8.5, Special Incident and Child Abuse Reporting in Secure Facilities
- DJJ 8.30, Safe Crisis Management
- DJJ 8.31, Restraint of Youth
- DJJ 11.28, Involuntary Medication Administration
- DJJ 12.22, Special Management Planning
- DJJ 18.31, Positive Behavior Strategies

Your staff will begin using all of the new Special Incident Report forms on November 22, 2010. The OQA database will be updated to include Safe Crisis Management effective November 25, 2010 at 12:01 AM. Incidents that occur before November 22, 2010 must be entered into the database before 11:59 PM on November 24, 2010. After 12:01 AM on November 25, 2010, you will no longer be able to enter the "old" Special Incident Reports into the database. The Special Incident Reports for incidents that occur on or after November 22, 2010, must be entered after 12:01 AM on November 25, 2010, when the OQA database is updated to include Safe Crisis Management.

As you know, Positive Behavior Strategies will be used to manage the behaviors of all youth. You must have Positive Behavior Strategies for all youth by December 1, 2010. Youth arriving to the facility after November 22, 2010, will have Positive Behavior Strategies within 72 hours of admission, as required by DJJ 18.31, Positive Behavior Strategies. The Positive Behavior Strategies may be found as part of the Individualized Plan of Care (IPC) on the Juvenile Tracking System.

Program organization and effective communication will be critical during this transition. I am counting on the commitment of all staff to the successful incorporation of Safe Crisis Management into the culture of the facility.

AN EQUAL OPPORTUNITY EMPLOYER