

**Board of Juvenile Justice
Thursday, July 22, 2010
10:00 a.m.**

**Department of Juvenile Justice
3408 Covington Highway
Decatur, Georgia 30032-1513**

Opening Remarks

J. Daniel Shuman, Chair

Chairman Shuman called to order the July 22, 2010 meeting of the Board of Juvenile Justice and DJJ Board of Education. He noted the time as 10:00 a.m.

DJJ Staff Present: Garland R. Hunt, Esq.; Rob Rosenbloom; Ronnie Woodard; Jeff Minor; Dr. Michelle Staples Horne; Dr. Jack Catrett; Coy Satterfield; Scheree Moore; Nathan Cain; Cherecia Kline; Sharon Starks; Martha Patton; Shirley Turner; Dr. Virginia Mickish; Dee Bell; Edward Cook; Leila Harris; Victor Roberts

Others: Destiny Washington (Attorney's General Office); Kosha Tucker (Emory/Barton Center); Cornelia King (ABCP); Yolanda Rail (ABCP)

Chairman Shuman asked that all attendees stand and state their name and organization affiliation. The Chairman asked everyone to stand for the Pledge of Allegiance, followed by the invocation by Board member Elaine Snow.

Roll Call

Chairman Shuman asked for the roll to be called. Cherecia Kline conducted the roll call of attendance.

Board Members Present: Michael Baugh; Elizabeth Lindsey (after roll call); Perry McGuire; Judy Mecum; Daniel Menefee; Dr. Ed Risler; Dexter Rowland; J. Daniel Shuman; Stephen Simpson; Elaine Snow; Sandra Taylor

Advisory Council Members Present: Judge Quintress Gilbert

Noting the presence of a quorum of the Board, Chairman Shuman asked for a motion to approve the agenda for the July 22, 2010 Board of Juvenile Justice and Board of Education meeting.

Daniel Menefee moved to approve the agenda for the July 22, 2010 Board of Juvenile Justice and Board of Education meeting. Pastor Dexter Rowland seconded the motion. The Chairman called for the vote and the motion was carried.

Chairman Shuman asked for a motion to approve the minutes from the June 24, 2010 meeting of the Board of Juvenile Justice and the DJJ Board of Education and asked if there were any corrections to the minutes. Pastor Dexter Rowland moved to approve the minutes from the June 24, 2010 of the Board of Juvenile Justice and the DJJ Board of Education meeting. Elaine Snow seconded the motion. The Chairman called for the vote and the motion was carried.

Commissioner's Report

Garland R. Hunt, Esq., Commissioner

Commissioner Hunt said good morning to everyone. Commissioner Hunt stated he has been at DJJ for almost two months and has enjoyed his time thus far. He stated he will give a summary of his report and discuss the things that are most important to him.

Commissioner Hunt stated since the June Board meeting he had the opportunity to speak to the facility directors and assistant directors. The facility directors and assistant directors had an opportunity discuss their perspectives on the operational challenges they faced. The focus was on reducing incidents in facilities, and they came up with some great ideas that can add value to each facility. Commissioner Hunt said he was very impressed with the directors and the wealth of experience they have and knowledge exhibited by the team. He said one of the challenges mentioned at the meeting was the closing of the Bill Ireland YDC and the resulting of redistribution of secure population. The staff convened into a working group to evaluate problems the closure caused and propose possible solutions. Commissioner Hunt stated this would give DJJ an opportunity to review its operations and use some intervention in its system. Commissioner Hunt said the first committee meeting took place already and is being chaired by Jackie Kelsey.

Commissioner Hunt and Deputy Commissioner Rosenbloom visited Metro RYDC, DeKalb RYDC and Gainesville RYDC. Deputy Commissioner Howell accompanied them on their trip to Gainesville RYDC. Each of the facilities did a first-rate job highlighting their center and programs. The kids were on task and in school.

Commissioner Hunt said the Metro RYDC was especially interesting in that they had a program where an adult female inmate addressed the residents and spoke about the mistakes she made that led to her life sentence. The message was positive and powerful. The girls were especially moved by the presentation and had follow up groups to talk about what they learned and how they would change.

The Division of Youth Services took the lead in implementing HB 1104 on July 1, 2010. During a meeting all policies, procedures, and programs were finalized and information was rolled out to staff. In attendance were the juvenile program managers and other probation staff who are responsible for the administrative revocation hearings under the new law. The RYDC directors attended due to the program called Secure Probation Sanctions being introduced into the RYDCs as part of the new law. The president and executive director of the Council of Juvenile Court Judges also attended in order to learn how DJJ would implement the requirements.

RYDC population has been under capacity again this month with only several having to deal with capacity issues. Again, summer is traditionally a slow period of activity and centers are taking advantage of the lower population by working on physical plant projects for repair or improvements. In YDCs, population is over capacity by an average of 5% and there is a waiting list for beds for the designated felon population. At Augusta YDC, Director John Brady is retiring next month, the position has been advertised, and we are seeking candidates to fill it.

Division of Programs and Support Services

Office of Legal Services

Jeff Coleman and Pamela Sloane respectively, accompanied monitors during their inspections of the intake process at DeKalb RYDC and Augusta YDC on July 20 and 21. These are routine inspections of states receiving federal funds under the Juvenile Justice and Delinquency Prevention Act of 1974 to verify that jails and other facilities keep juveniles separate from adults and have proper orders for those being detained.

Pam Sloane will be making a presentation on ethics to the National Association of Blacks in Criminal Justice at their national convention in Atlanta during the week of July 25 to 29.

Commissioner Hunt said in anticipation of instruction that is coming from the Governor's Office and from the Office of Planning and Budget to further reduce DJJ's amended FY2011 and FY2012 budgets they are working on process of gathering potential reduction from each facility, program area and administrative office. Commissioner Hunt said even though DJJ did not receive formal instruction DJJ recognizes it needs to be more proactive and in a position to make sound decisions. The agency has asked for a 10% fund reduction proposal from all the facilities and programs. DJJ's Executive Team has starting compiling this information and is in the process of evaluating them to determine the impact of these additional reductions.

Commissioner Hunt stated he spoke to Trey Childress, the new Chief Operating Officer for Governor Perdue, about concerns about the interstate compact. He said a new compact was drafted in 2002 and went into effect in 2008. Commissioner Hunt said there are 35 states that have ratified the compact. DJJ is currently under an extension that will expire on December 2. Commissioner Hunt said DJJ needs to make the decision to ask for an extension of the extension. He stated DJJ will not be able to transfer youth from other states or return youth to Georgia if the extension is not granted. Commissioner Hunt stated as of June 1 there were 684 youth from other states that are being supervised in Georgia. He also stated there are 734 Georgia youth that

are being supervised by other states. He said these numbers effect bed space and public safety. Commissioner Hunt said DJJ will be moving forward with that initiative this legislative session.

Commissioner Hunt thanked Scheree Moore and her team for their hard work and announced that DJJ is now on Twitter and Facebook. He stated employees and others will be able to keep up with what is going on at DJJ.

Commissioner Hunt said he is on pace to move the agency forward, and stated he inherited a great team and they are committed to moving forward together. He thanked the Board for their support.

Commissioner Hunt concluded his report and asked if there were any questions; there were none.

Chairman Shuman called for the next agenda item and asked for a motion from the Board to close the regular meeting of the Board of Juvenile Justice and open the DJJ Board of Education meeting.

Board member Sandra Taylor called for a motion to close the regular meeting of the Board of Juvenile Justice and open the DJJ Board of Education meeting. The motion was seconded by Michael Baugh. The motion carried.

Education Update

Dr. Jack Catrett, Associate Superintendent
Department of Juvenile Justice

Dr. Catrett greeted the Board, Chairman Shuman, staff, and visitors.

Dr. Catrett said the last day of the summer semester is July 27, 2010 and the fall semester will start August 2, 2010.

Dr. Catrett announced the Board will receive a letter of invitation to attend the Southern Association of College and School visits, which start in October. Dr. Catrett encouraged the Board to attend.

Dr. Catrett announced his education staff development will be October 12-13 at the Georgia Public Safety Training Center in Forsyth. He said the meeting is where staff set goals for the upcoming school year. Dr. Catrett also encouraged the Board to attend. He stated it will be a great opportunity for the Board to express what they think about education and share their ideas. He stated that emphasis will be on whole group instruction, response to intervention, behavior

management, and best practices for DJJ GED instructors. Dr. Catrett said Coy Satterfield will be in charge of the event.

Dr. Catrett said DJJ has three school vacancies; 2 special education teacher vacancies at the Savannah River Challenge and 1 special education teacher vacancy at the Waycross RYDC.

Dr. Catrett said they received some testing information back and asked Dr. Virginia Mickish to present that information to the Board.

Dr. Mickish stated she is responsible for implementing the state mandated testing and asked the Board to refer to the handout on state mandated testing summer 2010. Dr. Mickish stated the tests results are from the high school graduation test, the high school graduation writing test, CRCT, and the end of the course test.

Dr. Mickish stated the high school graduation test is given in March every year to the new 11th graders. Dr. Mickish said the bar graph displays the results of the high school graduation test from 2000 – 2010.

Dr. Mickish said 71% passed English/ language arts. Thirty-six percent passed with basic proficiency, 35% passed with advanced proficiency. She stated the Governor's Board of Assessment determined that students who passed with advanced proficiency on the English/ language arts portion of the test will not have to take placement tests in technical schools or Georgia colleges and universities.

Dr. Mickish said DJJ has started its new math curriculum, and students can score pass or pass plus on that portion of the test. She stated 73% of the student passed the mathematics portion of the test. Dr. Mickish said the percentage fell from last year's score of 81%. She believes this is due to the new curriculum.

Dr. Mickish said 43% of students passed the social studies test with either basic or advanced proficiency. She stated 3% scored with honors. She also said there is new curriculum for social studies and Dr. Martha Patton and her consortium are working very hard to help the teachers learn the new curriculum.

Dr. Mickish stated in science 79% of youth scored basic or advanced proficiency.

Dr. Mickish said in September they will administer the high school graduation writing test for FY2011.

Dr. Mickish stated all of the testing results are for first time testers.

Board member Pastor Rowland asked what DJJ attributed the science and writing result increase to and how the agency's numbers compare to statewide numbers.

Dr. Mickish said she attributed the increase in the percentage in the science and writing test to the hard work of Dr. Martha Patton and the new curriculum that was put in place. She stated the youth typically do better in English/ language arts, math and writing than they do in social studies and science. Dr. Mickish said there was an increase in the science scores this year but a decrease in the social studies result.

Dr. Mickish said compared to the statewide numbers, DJJ scores are slightly lower.

Dr. Mickish said the high school graduation retest was administered from July 12-16. The high school writing test was also administered on July 14. She stated those tests were sent over to Athens, GA to the scoring center to be scored. They hope to get the results back soon.

Dr. Mickish gave the Board the results of the Seventh and Eighth Grade CRCT Performance Level Summary for the 2007, 2008, 2009, and 2010 School Year.

Seventh Grade CRCT Performance Summary:

Subject	Results	2007	2008	2009	2010
Reading		N=226	N=197	N=180	N=130
	% Did not meet Standard:	63	54	55	65
	% Meets the Standard:			43	35
	% Exceeds the Standards:	1	0	2	1
ELA		N=217	190	170	123
	% Did not meet Standard:	56	61	61	63
	% Meets Standards:	43	37	38	34
	% Exceeds the Standards:				2
Math		N=210	N=187	N=169	N=115
	% Did not meet Standard:	84	82	86	87
	% Meets Standard:	16	18	14	13
	% Exceeds the Standard:	0	0	0	0
Science		N=197	N=179	N=169	N=111
	% Did not meet Standard:	62	82	87	87
	% Meets Standards:	16	18	12	13
	% Exceeds the Standard:	2	0	1	0
Social Studies		N=184	N=no score	N= no score	N=104
	% Did not meet Standard:	72	State pulled scores for study	State pull scores for study	93
	% Meets the Standard:	26			5
	% Exceeds the Standard:	2			2

Eighth Grade CRCT Performance Summary:

Subject	Results	2007	2008	2009	2010
Reading		N=424	N=406	N=376	N=288
	% Did not meet Standard:	57.1	50	45.7	41.7
	% Meets the Standard:	41.0	49	52.7	56.3
	% Exceeds the Standards:	1.2	2.0	1.6	2.1
ELA		N=406	N=395	N=357	N=271
	% Did not meet Standard:	59.4	65	54.3	55.7
	% Meets Standards:	19.4	33	44.5	43.2
	% Exceeds the Standards:	1.2	2.0	1.1	0.0
Math		N=396	N=375	N=350	N=277
	% Did not meet Standard:	78.5	94	94	93.5
	% Meets Standard:	21.0	6.0	6.0	6.5
	% Exceeds the Standard:	.5	0.0	0.0	0.0
Science		N=380	N=365	N=326	N=234
	% Did not meet Standard:	80.3	92	92	88
	% Meets Standards:	19.2	8	8	12
	% Exceeds the Standard:	.5	0.0	0.0	0.0
Social Studies		N=359	N=354	N= 304	N=221
	% Did not meet Standard:	65.5	92	92.8	88.2
	% Meets the Standard:	32.9	8	6.9	11.8
	% Exceeds the Standard:	1.7	0.0	.3	0.0

Judge Gilbert and Sandra Taylor requested a copy of the state standard score.

Dr. Mickish said they retested 206 eighth grade students on the CRCT test from June 24-25.

Dr. Mickish gave the results of the end-of-course-test summary report – spring 2010. She stated the test was administered to 340 students on May 3-12.

Course	N Tested	% Meets	% Exceeds	State	% Meets	% Exceeds
Geometry	15	13	7		32	11
9 th Grade Literature	74	38	5		49	34
American Literature	20	44	6		56	33
Biology	39	22	3		42	28
Physical Science	35	29	11		40	35
US History	40	14	5		33	31
Economics	37	10	0		40	32
Mathematics I	66	19	0		55	14
Mathematics II	13	18	0		45	9

Dr. Mickish concluded her report and asked if there were any questions.

Board member Perry McGuire asked if the new math curriculum was mandated by the Department of Education and wanted to know if there were any flexibility in them using the new curriculum.

Dr. Mickish stated the new math curriculum is required by the Department of Education.

Dr. Catrett said the Sumter YDC graduation will be on July 29. There will be a total of 14 graduates; 1 high school diploma, 2 technical college certificates; and 11 GED's will be awarded.

Dr. Catrett also announced the Eastman YDC graduation will be on July 30. There will be a total of 26 graduates; 14 GED's; 7 high school diplomas and 5 technical college certificates will be awarded.

Michael Baugh said an article needs to be sent to the newspapers about how well the youth at DJJ are doing. He stated the public does not realize what a great job the teachers at DJJ are doing.

Perry McGuire requested Dr. Catrett to send out important dates and schedules to the Board. He stated he would especially like the Board to be aware of the SACS visits and other upcoming staff development dates.

Dr. Catrett concluded his report and asked if there were any questions.

Hearing no further questions, Chairman Shuman called for the next agenda item and asked for a motion from the Board to close the DJJ Board of Education meeting and resume the regular meeting of the Board of Juvenile Justice. Elaine Snow made the motion. Daniel Menefee seconded the motion. The motion carried.

Chairman Shuman called for the next item on the agenda; Implementation of HB 1104.

Implementation of HB 1104
Dee Bell, Program Coordinator
Department of Juvenile Justice

Dee Bell greeted everyone. She asked the Board to refer to the HB 1104 implementation policy changes.

Ms. Bell stated HB 1104 was implemented on July 1.

She stated that, like all new laws, HB 1104 is open to judicial interpretation. Ms. Bell said DJJ has done a great job in trying to get this new bill implemented.

Ms. Bell said there are three parts to HB 1104:

HB 1104 extended the sunset provision on the Short Term Program (STP). Ms. Bell reminded the Board that when DJJ went to the 30 day STP that the legislation was due to sunset in 2011. HB 1104 will extend the sunset provision to 2013. STP is used for youth on probation that have either a felony type offense or a misdemeanor of a high and aggravated nature.

Ms. Bell said the second thing HB 1104 did was brought the juvenile system in alignment with the adult system for time served. She stated in the adult system, their jail time counts towards their sentence. She stated that has not been true with the juvenile system. Ms. Bell said a youth can be in detention for some time before they receive a sentence or disposition that would send them to the YDC. She stated with this bill juveniles now get credit for time served.

Ms. Bell said the third thing HB 1104 did is establish a new choice for juvenile judges. She stated this is the Probation Management Program and it leads on to the Secure Probation Sanctions Program. She stated it is a two piece deal that adds an additional opportunity for probated youth based on a judge's discretion.

Ms. Bell said the Probation Management Program is a special condition that a judge may add to the conditions of probation. In that condition, it defines the latitude that the probation officer has with graduated sanctions. Ms. Bell said graduated sanctions are when a youth violates the terms of their probation while they are in the community and rather than immediately returning them to the court they are sanctioned in the community. This would give judges the opportunity to allow sanctions to go all the way up to secured confinement at the YDC. Ms. Bell said right now youth are only sanctioned in the community.

Ms. Sandra Taylor asked if probation officers have the ability to send a youth to an RYDC.

Ms. Bell said a judge can allow a department representative to send a youth to an RYDC but HB 1104 explains how this will be done. This would be done through an administrative hearing process with trained hearing officers.

Ms. Taylor asked who DJJ is using as trained hearing officers.

Ms. Bell said DJJ already has trained administrative officers that deal with DJJ committed youth, and they will be retrained to also be the Secure Probation Sanctions hearing officers. Ms. Bell said for this position they will target juvenile probation managers and JPPS III employees.

Ms. Bell stated HB 1104 states the youth needs to have at least 3 violations to be eligible for Secure Probation Sanctions in an RYDC. She also said there has to be a record of graduated sanctions not modifying that youth's behavior. That type of information around violation sanctions and their performance on probation goes into an affidavit. She stated the affidavit requests the time at the secure probation program at the RYDC. The affidavit can either go to judge and they give the Secure Probation Sanction or the affidavit can go to a DJJ hearing officer. If it goes to the Secure Probation Sanction, that is also a graduated type of response. The program will have progressive set of stays in secure confinement of seven, fourteen and

thirty days with established program components. The Secure Probation Sanction Program will focus on restoring victims, holding youth accountable for their actions, and increasing youth competence.

Ms. Bell said while the youth is in the Secure Probation Sanction at an RYDC they go through the screening and assessment which includes medical and dental, mental health, alcohol and drug abuse, and education. That information will be summarized before the youth gets back out in the community and delivered to the judge of record. She stated each youth will complete 5 curriculums which are part of the victim outreach program which helps youth understand the point of view of victims around specific crimes.

Ms. Bell said HB 1104 has necessitated some policy changes. DJJ had to change its graduated sanctions policy to bring it in line with HB 1104. She stated DJJ also had to add a new policy that actually outlines the Probation Management Program as well as the Secure Probation Sanction Program. She stated those changes are posted on the policy link on the DJJ website.

Ms. Bell said Mr. Rob Rosenbloom wrote a letter to the Council of Juvenile Court Judges to explain how the HB 1104 will work. Also DJJ's JPMs and district directors are working to meet with local judges to talk about how the HB 1104 will work in their courts.

Ms. Bell said DJJ has received several requests from local and independent court to talk to them about HB 1104.

Ms. Sandra Taylor said HB 1104 sounds like the STP that DJJ got rid of.

Ms. Bell said DJJ did not get rid of STP. The 30 days STP is still in existence but it is for a specific group of probationers.

Ms. Bell asked if there were any further questions; there were none.

Chairman Shuman called for the next item on the agenda; PREA Standards Presentation.

PREA Standards Presentation

Shirley Turner Director – Office of Continuous Improvement
Department of Juvenile Justice

Ms. Turner greeted everyone. Ms. Turner said she will give an overview of the Prison Rape Elimination Act of 2003 (PREA).

Ms. Turner said PREA was unanimously passed by Congress and signed into law in 2003 by President George Bush. The purpose of PREA is to enhance the detention, prevention, reduction, and punishment of sexual assaults in all correctional facilities in the country.

Ms. Turner said PREA requires a zero tolerance approach to sexual assault. She stated this requires each agency to have a zero tolerance policy that must be stated in their policy and also there must be policy that ensures the PREA standards are met.

PREA applies nationally to juvenile facilities, prisons, jails, court hold facilities and community corrections.

The National Prison Rape Elimination Commission was established through PREA and is charged with studying sexual assault in jails and prisons. They conducted public hearings and a nationwide study regarding the incidence of sexual assaults and sexual misconduct in institutions. The hearing consisted of testimonies from former inmates who were victimized while they were incarcerated. Ms. Turner said the testimonies also came from their families, various civil rights groups, religious groups, and researchers. The National Prison Rape Elimination Commission was also responsible for developing the national standards, and they convened expert committees for each of the standard areas. The committee completed the draft standards in June 2009. Upon completion they were submitted to the Department of Justice for review and adoption by the Attorney General.

Once the draft was submitted to the Attorney General's Office they had one year to adopt it and send out the final standards. The adoption of the PREA standards has been delayed. The Department of Justice has convened a work group. This work group continues the review of the standards. Mr. Turner said even though there was overwhelming support for PREA, there were also some concerns from the Attorney General about cost implementations for various states and agencies. As a result of that a private vendor has been commissioned to do a cost analysis in regards to the implementation of the standards. Ms. Turner said the report is not out yet. Ms. Turner stated PREA states no standards can be adopted that would cause the significant cost to any agency other than already incurred.

Ms. Turner said there are about 34-48 standards with four main service areas. Ms. Turner highlighted a few of the standard areas.

Ms. Turner said Prevention and Response Planning consists of:

- Zero tolerance policy
- Adequate supervision
- Accommodating residents with special needs
- Agreements with community service providers

Ms. Turner said the second service area deals with Prevention. Prevention includes:

- Training
- Resident education
- Screening, assessments, and placement of residents

Ms. Turner said the third service area is Detention and Response. Detention and Response includes:

- Reporting sexual abuse

- Investigations
- Medical and mental health care
- Resident access to outside support services

Ms. Turner stated the fourth service area is Monitoring It includes:

- Review of sexual abuse incidents
- Data collection, storage, publication, and destruction
- Data review for corrective action
- Audits of PREA standards

Ms. Turner said PREA's key provisions are:

- Studying of sexual assault in correctional facilities
- Development of standards
- Annual statistics review, which is done by the Bureau of Justice Statistics (BJS). They started to collect separate data in 2005 from different agencies across the country. DJJ started its separate report in 2006. Starting in 2008, surveys were developed for youth in custody where they would be administered through BJS. Ms. Turner said DJJ had several facilities that participated in the surveys. They included the Bill Ireland YDC, Sumter YDC and the Macon YDC.
- Resources are provided through different federal agencies within the Department of Justice. There are resources for grants, technical assistants, training, and a clearing house of information.
- Review panel convenes every year. The panel listens to the facilities that did the best and worst in reducing the amount of sexual incidences.

PREA initiative in DJJ includes:

- Preliminary review of DJJ policies
- Planned update of Commissioner's video
- Renewed and increased staff education
- Review of DJJ Standards of Excellence
- Review and revision of residents' surveys
- Researching PREA initiatives in other states and at the Georgia DOC

Ms. Turner concluded her report and asked if there were any questions.

Judge Gilbert asked if DJJ had any figures on the past several years of sexual assaults at DJJ facilities.

Ms. Turner said there is a database that collects information on any type of incidents at any DJJ facility. She stated she didn't have the information with her, but the information was available in the database.

Dr. Risler asked how often sexual assaults are occurs at DJJ facilities.

Ms. Turner said the frequency of sexual assaults at DJJ facilities is very low.

Dr. Risler asked Ms. Turner if she has seen an increase in sexual assaults in the past several years and could this increase be attributed to the budget cuts.

Ms. Turner said she didn't see the direct link to budget cuts to sexual assaults. She stated there are so many preventative measures and it requires you to look at your environment and identify the barriers.

Chairman Shuman called for the next item on the agenda; Preliminary Review of the FY2010 Capital Project Budget Request.

Preliminary Review of the FY2010 Capital Project Budget Request

Jeff Minor, Deputy Commissioner
Department of Juvenile Justice

Mr. Minor stated he wanted to talk about the planning and process they put in place to gather some information about some potential budget cuts. Mr. Minor said they started that process without any instructions from Governor's Office of Planning and Budget (OPB) about what the situation in the state will be. Mr. Minor said based on some conversations with OPB, DJJ needed to look at a potential 10% reduction in state funds. Mr. Minor said stimulus funds go away in FY2012. That amount represents approximately \$1.9 million in budget cuts. Mr. Minor stated DJJ started planning and asked every facility, program area, special area, and offices to look at a 10% cuts across the board. Mr. Minor said it is highly unlikely that DJJ will do a 10% across the board cut, but they are looking for ideas, patterns and priorities.

Mr. Minor said once they received that information, the executive team will review that data to determine if some of those things are feasible. Mr. Minor said they will try to get that information into a format that they can use to start making some decisions.

Mr. Minor said on July 21, 2010 they received budget instructions from OPB for the amended budget for FY2011. Those instructions are for a 4%, 6%, 8% budget reduction in the current fiscal year. Mr. Minor said OPB is holding 4% of DJJ's allotment of state funds starting in August 2010. Mr. Minor said a 4% amended budget cut is \$10.6 million. He stated an 8% budget cut is \$21.3 million. He said an amended budget cut usually involves things that you do one time. Mr. Minor said DJJ needs to look at FY2012 budget cuts to see what permanent budget cuts are required so they can start some of those early to relieve some of the pressures of these one-time budget cuts. Mr. Minor said DJJ has not received FY 2012 budget instructions. Mr. Minor said in his conversations with OPB he is getting the impression that a 10% budget cut will not be enough.

Mr. Minor said once the budget information is finalized, he will get with Daniel Menefee who is the Finance Committee Chair, to find out what process needs to be put in place for the Board as they approach the August meeting.

Mr. Minor said Commissioner Hunt is aware that budget cuts of this nature will require some significant changes in how DJJ conducts business. Mr. Minor said whatever decisions are made; they will lay out the impact of those budget cuts on community safety, public safety, and the youth.

Mr. Minor said Ed Cook will discuss the preliminary review of DJJ's FY2010 capital outlay budget request.

Mr. Cook greeted everyone. He asked the Board to look at the handout in their folders that displays a breakdown of projects. Mr. Cook said the list is preliminary, but the list of projects should not change. He stated the budget numbers are just estimates and are not finalized yet. Mr. Cook said in the next few weeks he will be refining the numbers.

Mr. Cook said there are six projects for which they are requesting funds. The first is maintenance and repairs. He stated there is a breakdown that includes all the maintenance and repairs.

The second is minor construction and renovations. He stated the figure for this year is significantly less than last year and previous years. Mr. Cook said the projection for next year's figures goes back up again. He stated this is due to the fact there are only a few RYDC projects. There is an ongoing study regarding the future renovation and improvement of the older RYDCs. The study should be completed by early 2011. The conclusion from that study is predicting it will result in several additional projects in 2011 to deal with the long-term problems with the older RYDCs.

Mr. Cook stated DJJ has been getting several YDC medium size projects funded through the minor construction. He stated they are starting to complete all of the YDC projects that have been envisioned in the long term master plan for improving the YDCs. Mr. Cook said there aren't many left to do.

Mr. Cook said the third project is the administration and multipurpose building at the Macon YDC. He stated they should receive that this year as soon as the bonds are sold for \$45,000 to start planning this project. Mr. Cook said DJJ is requesting money next year to start the design on the facility.

Mr. Cook said the fourth project is the Eastman YDC support additions at each housing unit. DJJ will be receiving design money for that project and is requesting construction money for next year.

Mr. Cook said the fifth project is the academic building – renovation and additions at the Macon YDC. Mr. Cook said DJJ is requesting construction money for next year.

Mr. Cook said the sixth projects are the medical renovation & expansion at the Macon YDC. Mr. Cook said they are also requesting planning money for this project as well. He stated starting construction on this project is dependent on the completion of project three.

Mr. Cook said the final project on the list is one that DJJ is not requesting money for. They are contemplating adding YDC beds to the system for which DJJ already has planning money. Mr. Cook said because of the uncertainty as to when they will need new beds, the decision was made to postpone any decisions on this project by not addressing anything and reviewing the projects next year.

Mr. Cook said he will email the Board the handout and if they have any questions to give him a call.

Board member Stephen Simpson said when the Bill Ireland YDC was closed; there were talks about opening up a small facility in south Baldwin County. He asked if that project was still on the table.

Mr. Cook said that is really number seven on the project list. He stated there are discussions about several things. They talked about building a new facility in south Baldwin County and even reusing some of the buildings at the Bill Ireland YDC.

Chairman's Comments
Chairman J. Daniel Shuman
Board of Juvenile Justice

Chairman Shuman asked if there was any unfinished business. Hearing none, he asked if there was any new business. Hearing none, Chairman Shuman announced that the next DJJ Board meeting would be at the central office on August 26, 2010 at 10:00 a.m.

Chairman Shuman asked the Board to sign the Board of Juvenile Justice Election Form. He stated the form is required will now be required every year by the Office of Financial Services. Ms. Vita Jordan, director of the Office Financial Services was called to the meeting to answer the Board's questions and concerns about the election form.

Chairman Shuman asked for a motion to adjourn the regular meeting of the Board of Juvenile Justice.

Board Member Stephen Simpson made the motion, and Board Member Sandra Taylor made the second.

The motion carried.

The meeting was adjourned.

J. Daniel Shuman, Chair
Board of Juvenile Justice

Garland R. Hunt, Esq.
Commissioner

Daniel A. Menefee, Secretary
Board of Juvenile Justice